

## CERTIFICATE PROGRAMME ON “CONSTRUCTION CONTRACTS MANAGEMENT”

<b><u>Duration:</u></b>	<b>6 days (6 Sundays)</b>
<b><u>Mode:</u></b>	<b>HYBRID (Online &amp; Offline)</b>
<b><u>Dates:</u></b>	<b>JULY 24 TO AUGUST 28, 2022</b>
<b><u>Venue:</u></b>	<b>NICMAR, 25/1, Balewadi, Near NIA Post Office, Pune- 411 045 Tel.: 020-66859241/42/43</b>

### PROGRAMME DETAILS

#### Who can apply:

Lower and middle management construction professionals who are working in tendering, contracts, planning, procurement, billing and project management departments of a company.

#### Sponsorship:

Contractors, Consultants, EPC organizations, Public and Private bodies/Organizations are requested to sponsor liberally their employees.

#### Objectives:

- To enable participants to understand the relevance of contract management in the current business scenario through a case-based approach,
- To equip the participants with skills to analyse contract documents (FIDIC, NHAI, CPWD, and other standard forms) and identify potential areas of concern,
- To introduce the relevance of understanding the Indian laws (Indian Contract Act, 1872 and Arbitration and Conciliation Act, 1996 - including latest amendments) associated with contract management and dispute resolution,
- In summary, the programme is designed to train construction professionals to think from a contractual viewpoint and act in the best interest of their organization.

#### Course-fees:

The course fee is **Rs. 18000/- + GST 18 % or as applicable (Total Rs 21240/-)**. The fee, once paid, is non-refundable and non-transferable.

**Proposed Faculty:** NICMAR Faculty members

#### How to Register:

Interested participants are required to fill the enclosed registration form and mail it to [sode@nicmar.ac.in](mailto:sode@nicmar.ac.in) **BEFORE July 15, 2022**.

**Programme Co-ordinator:** - Prof. Murali Jagannathan

# **PROGRAMME ON CONSTRUCTION CONTRACTS MANAGEMENT**

## **Course Contents**

### Module 1 – Introduction and Contract formation (6 sessions)

- What is a contract and why is it required?
- Role of stakeholders
- Understanding contracts from the viewpoint of Indian Contract Act (1872)
- Case studies and discussions

### Module 2 – Contract Types (6 Sessions)

- Types of contracts based on stakeholder responsibilities
- Contract payment models (item-rate, lump sum, cost plus contracts)
- Project delivery models (Turnkey, EPC, PPP models)
- Various documents that form a contract
- Case studies and discussions

### Module 3 – Analyzing a contract document (6 sessions)

- Important clauses of contracts
- Comparative analysis of various standard forms (FIDIC, NHAI, CPWD, and other standard forms)
- Subcontracts, purchase orders and consultant agreements – an overview
- Case studies and discussions

### Module 4 – Part 1: Contract Administration (3 sessions)

- Submission and approval of documents/proposals/requests
- Bank Guarantees and Insurance
- Permits and approvals
- Meetings, Correspondence and Documentation
- Case studies and discussions

### Module 4 – Part 2: Claims Management (6 sessions)

- Nature and types of claims
- Understanding claim management through contracts
- Effective claim submission and presentation
- Preventing claim escalation
- Case studies and discussions

### Module 5 – Dispute Resolution (3 sessions)

- Various modes of resolving disputes
- A basic understanding of Arbitration and Conciliation Act (1996) (with latest amendments)
- Case studies and discussions
- Concluding discussions

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Name of the participant: .....

Phone: (O) .....(M) .....

(R)..... Email: .....

Academic qualifications: .....

Nature of profession (Service / Business): ..

Professional experience (Years): .....

Company Name: .....

Postal address of the Company: .....

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Email: .....

Designation: .....

Self/Company sponsored:.....

**NEFT Payment details:**

**Account Name:** NICMAR School of Distance Education

**Bank Name:** ICICI Bank Ltd.

**Branch Address:** Gulmohar Park, Plot 1 A, ITI Road, Aundh, Pune 411 007

**Account No:** 007301032734 (Savings a/c)

**IFSC Code:** ICIC0000073

Transaction id/UTR number ..... Dated .....

Bank Name and Branch.....

Account Holder Name.....

Date: .....

Signature  
of the participant